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April 22, 2004

Ms. Cathy Watanabe
Human Resource Manager
FSA Consulting
Human Resources Department
Akasaka 1, Minato-ku
Tokyo, Japan 107-0001

Dear Ms. Watanabe:

In response to your recent advertisement, please accept this letter in application for the **Consulting Manager** position currently available within your company.

For the past five years I have served as Consultant Engineer for ABC Systems. In this position I am responsible for coordinating system implementation projects for major automotive manufacturers.

As you can see from my enclosed resume, my **successful** career background as **Consultant Engineer**, my degree in **Computer Engineering**, as well as my diverse **Project Management** skills, make me a strong candidate for this position.

Some of the experiences I would bring to a position with your firm include:

- Managing presales processes in closing \$1 to 8 million deals
- Coordinating project teams to finalize client recommendations
- Consulting with clients to ascertain and define need and problem areas
- Analyzing data to determine solution

I would appreciate the opportunity to discuss my credentials with you at a mutually convenient time. Thank you for your consideration.

Respectfully yours,

Ken Suzuki

Enclosure: Resume